

AGENDA

**ST. LANDRY PARISH COUNCIL
REGULAR MEETING
WEDNESDAY, FEBRUARY 17, 2016 @ 6:00 P.M.
OLD CITY MARKET, 131 W. BELLEVUE ST.
OPELOUSAS, LOUISIANA**

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE & INVOCATION by Councilman Ken Marks

III. ROLL CALL

IV. CONDOLENCES

V. PERSONS TO ADDRESS THE COUNCIL

- St. Landry Parish Fire District No. 3 Board (Council requested the board be present at the current meeting)

VI. APPROVAL OF MINUTES

Regular Meeting: January 20, 2016
Special Meeting: February 3, 2016

VII. PARISH PRESIDENT'S REPORT

- Adopt a resolution authorizing Washington State Bank to serve as the St. Landry Parish Fiscal Agent.
- Introduce the 2016 Budget
- Approve the Parish President's appointments for Director of Public Works and Director of Finance.
- Adopt a resolution for solicitation of views as required by the federal environmental process for the replacement of Billeaux Road Rozena Road Bridge.
- Adopt a resolution to add seven drainage improvements sites to the existing Project No. 49-PARA-3041, St. Landry Parish Drainage Improvements.
- Adopt a resolution authorizing the Parish President to negotiate a contract for a financial, payroll and human resources software package.
- Adopt a resolution authorizing the relocation of Voting Precinct 10, Ward 6 from the Ami Fire Station in Eunice to Highland Elementary School located at 1341 Duck Ave., Eunice, LA.
- Smooth Ride Home engineering report.
- Adopt a resolution to authorize Parish President to utilize LADOTD grant funds in the amount of \$30,000 to purchase REILS (Runway end identifier lights) for Runways 18 and 36.
- Adopt a resolution to authorize Parish President to utilize LADOTD grant funds in the amount of \$15,000 to rehabilitate the airport rotating beacon.

VIII. NEW BUSINESS:

*Items passed through committee.

- Vote on one appointment to the Lawtell Water District No.1.
Applicants are as followed: Dalton P. Joubert, Daryl Miller and Jennifer Cravins
- Vote on five appointments to the Prairie Basse Gravity Drainage District No. 15.
Applicants are as followed: Donald Dejean, Gabriel Fuselier, Henry Fuselier III, Randy Herpin, and George Lanclos
- Vote on two appointments to the St. Landry Parish Waterworks District No. 2(Rural)
Applicants are Samuel Doucet and Barney Johnson
- Authorize Council Clerks to advertise for one appointment to the St. Landry Parish Arena Authority.
- Request Legal advisor Chad Pitre research the legality of Councilmembers who have special taxing districts in their area ability to hire part-time employees to administer day-to-day operations for road maintenance.
- Authorize Council Clerks to advertise for one appointment to the Greater Krotz Springs Port Commission.
- Vote on one appointment to the St. Landry Parish Economic Development District (SLED). Applicants are Lena Charles and Tony Baltakis
- Authorize Parish Government to install security cameras in the Old City Market Building.
- Authorize Council Clerks to published only motions and votes from meeting minutes in the official journal.
- Request State legislators allow St. Landry Parish to retain three official journals for publications in their next session.
- Vote on four appointments to Fire District No. 3. Applicants are as followed: Clifford Thierry, Charles Dore, Wilfred Kinderson Jr., Willie Pickens Jr., Charles Leblanc, Frank Guidroz, Ryan Chachere and Terri Courville
- Vote on two appointments to Fire District No. 6. Applicants are as followed: Charley Andrepont, John Brown and James Ardoin.
- Vote on seven appointments to St. Landry Parish Tourist Commission. Applicants are as followed: John Slaughter, Mary Doucet, Virginia LeCompte, Wilbert Giron, Kelly Pitre, Jane Ardoin, Tommy Dejean, Jim Bradshaw and Catherine Yvonne Lognion Normand.
- Appoint Mr. John Schexnayder to St. Landry Parish Waterworks District No. 3 to fulfill the term of Mr. Larry Stoute who is decease.

IX. SPECIAL BUSINESS:

*Items not passed through committee.

None

X. ORDINANCES TO BE ADOPTED:

- **ORDINANCE NO. 012 OF 2015**

BE IT ORDAINED BY THE COUNCIL OF THE ST. LANDRY PARISH GOVERNMENT, that:

WHEREAS, Any Councilmember seeking reimbursement for of said expenses to the Parish President.

documented and reasonable expenses shall submit documentation

NOW, THEREFORE, BE IT FURTHER ORDAINED by the

Council of the Parish of St. Landry, that:

- **Members seeking reimbursement for expenses related to their performance of their official duties as Council Members shall**

first be submitted and approved by the Parish President

XI. ORDINANCES TO BE INTRODUCED:

ORDINANCE NO. 01 of 2016

BE IT ORDAINED BY THE COUNCIL OF THE ST. LANDRY PARISH GOVERNMENT THAT:

AN ORDINANCE PROVIDING FOR THE ESTABLISHMENT OF A TRAVEL EXPENSE REIMBURSEMENT POLICY FOR MEMBERS OF THE PARISH COUNCIL.

WHEREAS, The St. Landry Parish Government recognizes that parish council members are frequently afforded the opportunity to attend state, national, and local conventions which provide opportunities for the exchange of ideas, information, and data, all of which enhance the ability of parish council members to discharge the duties of their respective public offices. Participation at such events is, therefore, deemed to be official business of the parish. Consequently, the St. Landry Parish Council hereby adopts and

implements the following policy pursuant to the dictates of R.S. 33:1234.

SECTION 1. TRAVEL OUTSIDE ST. LANDRY PARISH BUT WITHIN THE STATE OF LOUISIANA.

- Parish council members shall be reimbursed reasonable and necessary expenses incurred in the performance of official duties outside St. Landry Parish but within the State of Louisiana. When two or more persons travel in the same personally owned vehicle, only one charge shall be allowed for the expense of the vehicle. Furthermore, such transportation expenses shall be reimbursed for the driver only at the standard mileage rate as designated annually by the Internal Revenue Service.

Reimbursement for meals shall be \$60.00 per day provided an entire eight-hour day is required in the "official business" endeavor. If less than an entire day is required, the following reimbursement schedule will prevail:

- Reimbursement for breakfast at the rate of \$10.00;
- Reimbursement for lunch at the rate of \$20.00; and
- Reimbursement for dinner at the rate of \$30.00.

Breakfast shall be subject to reimbursement when travel commences on or before 6:00 a.m. on the first day of travel and/or extends beyond 9:00 a.m. on the last day of travel, and for all intervening days. Lunch shall be subject to reimbursement when the travel commences on or before 10:00 a.m. on the first day of travel and/or extends beyond 2:00 p.m. on the last day of travel, and for all intervening days. Dinner is reimbursable when travel begins on or before 6:00 p.m. on the first day of travel and/or extends beyond 8:00 p.m. on the last day of travel, and for all intervening days.

- Should lodging be required, reimbursement there for shall be the actual expense at a single occupancy rate, plus applicable taxes. Moreover, reasonable storage, parking fees, ferry fares, and road/bridge tolls shall be subject to reimbursement.

SECTION 2. TRAVEL OUTSIDE THE STATE OF LOUISIANA.

- Parish council members shall also be entitled to reimbursement for expenses incurred in attending to the official business of St. Landry Parish outside the State of Louisiana. Reimbursement shall be for each expense and at the identical rates set forth in subsection (1) above, except as otherwise provided for herein. However, should any parish council member travel by air, then reimbursement shall be for the air fare at the non-first class rate, plus any associated ancillary costs such as charges for luggage. Flight reservations may be handled through the clerk of the council, and requests there for should be submitted to the clerk at least 30 days in advance of the travel date, if possible. In the event that St. Landry Parish Government secures flight or other travel reservations/arrangements for a council member who, without just cause, is unable to honor said reservations/arrangements, then the council member shall be obligated to reimburse St. Landry Parish Government for all non-refundable expenses associated with the cancellation. "Just cause" includes death in the council member's immediate family, documented and unexpected major illness, and/or unforeseen employment demands which otherwise render prospective travel plans imprudent.

2. Reimbursement for meals shall be \$90.00 per day for each eight-hour day required in the "official business" travel. Whenever less than an entire day is required, the following schedule will prevail:

- Reimbursement for breakfast at the rate of \$20.00;
- Reimbursement for lunch at the rate of \$30.00; and
- Reimbursement for dinner at the rate of \$40.00.

- Reimbursement for breakfast is permitted when travel begins on or before 6:00 a.m. on the first day of travel and/or extends beyond 9:00 a.m. on the last day of travel, and for intervening days. Reimbursement for lunch is permitted when travel begins on or before 10:00 a.m. on the first day of travel and/or extends beyond 2:00 p.m. on the last day of travel, and for all intervening days. Dinner shall be subject to reimbursement when travel begins on or before 6:00 p.m. on the first day of travel and/or extends beyond 8:00 p.m. on the last day of travel, and for all intervening days.

- Moreover, the cost of public ground transportation shall be reimbursed, including, but not limited to, charges for buses, subways, airport limousines, and taxi services. Such reimbursement claims require receipts for the total amount claimed.

SECTION 3. NON-REIMBURSABLE EXPENSES.

- Under no circumstances shall any council member be entitled to reimbursement for non-public expenditures, including, but not limited to, the purchase and consumption of alcoholic beverages, receptions, and all expenses incurred for the benefit of a third party. No council member shall be entitled to reimbursement for any flight or other travel reservations/arrangements which he may have secured and subsequently cancelled without just cause. Additionally, no council member shall be entitled to reimbursement for any registration fees paid in connection with any seminar, conference, or training session when he is unable to attend same without just cause. "Just cause" includes the circumstances set forth in subsection (2) above.

SECTION 4. CONFERENCES AND TRAINING SESSIONS,

- As alluded to previously in this policy, the St. Landry Parish Council views attendance at seminars, conferences, and training sessions as serving the public function of facilitating the exchange of concepts, programs, and solutions to common public problems encountered by public officials holding same or similar positions. Examples, by way of illustration only and not by limitation, include attendance at the Louisiana Police Jury Association and the National Association of County Officials, as well as all affiliates thereof. Registration fees associated with attendance at all such conferences shall be, therefore, subject to reimbursement or payment there for may be advanced by the St. Landry Parish Council. Should St. Landry Parish Government advance such registration fees on behalf of a council member who is unable to attend, without just cause, the conference for which the fees have been paid, and then the council member shall be obligated to reimburse St. Landry Parish Government for all non-refundable registration fees associated with the cancellation. "Just cause" includes the circumstances set forth in subsection (2) above.

SECTION 5. BUDGETARY PROVISION.

- The budget adopted by the St. Landry Parish Council for each fiscal year shall provide a line item for the expenditures associated with all travel and attendance at state, national, and local conventions as referenced in this policy. Each council member shall be entitled to reimbursement associated with such travel and attendance in the amount of one-thirteenth of the total amount budgeted for such travel expenses and registration fees incurred in connection with the exercise of the benefits accorded by this policy. To insure that the amount budgeted for each council member is not exceeded; the following procedures shall be followed:

- A travel expense request for a council member shall be submitted to the clerk of the council, who will assist in developing a travel expense estimate. The clerk of the council, acting in consultation with the director of finance, will certify that the council member has not expended his pro rata share of the amount budgeted. If the pro rata share has been consumed, or if the amount remaining for that member's allotment is insufficient, the clerk of the council will so advise the council member and the chairperson of the council. The St. Landry Parish Council may, at a public meeting and by resolution, approve by majority vote of the council the appropriation of additional funds beyond the council member's one-Thirteenth allotment to accommodate such travel and attendance.

- Notwithstanding any provision of this policy to the contrary, in the event that a councilmember incurs expenses beyond the one-thirteenth allotment as a direct cause of an unforeseen event which occurs while in attendance at a state, national, or local convention, then the said council member shall be entitled to reimbursement for all expenditures incurred as a consequence thereof. "Unforeseen event" includes flight cancellations by the airlines, medical emergencies, death, and inclement weather.

SECTION 6. SUBMISSION OF REIMBURSEMENT CLAIMS.

- To be entitled to reimbursement, parish council member(s) shall present a voucher, duly signed and dated, setting forth an itemized statement of expenses for which reimbursement is sought. The voucher shall have attached to it receipts for each expense, except the per diem allowed for meals. The voucher shall be in a format prepared for and approved by the parish council.

SECTION 7. WAIVER OF RIGHT TO SEEK REIMBURSEMENT.

- Any council member shall be entitled to reimbursement for properly authorized voucher expenses as set forth herein and under the circumstances referenced herein. However, this right of reimbursement shall be solely at the option of each individual council member. The failure, however, to seek reimbursement within 60 days from the end of the month in which the expenses were incurred shall be deemed a waiver of the right to seek such reimbursement.

SECTION 8. DUPLICATION OF EXPENSES PROHIBITED.

- Should any council member be entitled to any compensation or expense reimbursement by another source in attending to the official business of the parish, then no expense reimbursement shall be due from the St. Landry Parish Government. Such situations include, but are not limited to, those expenses associated with the attendance by a council member at the meetings of the governing bodies or committees of professional organizations such as the Louisiana Police Jury Association and National Association of County Officials, as well as all affiliates thereof.

XII. RESOLUTIONS TO BE ADOPTED:

- RESOLUTION NO. 002 OF 2016**

Resolution authorizing and directing the Parish President to take administrative action to open and remove lock gates prohibiting public access and passage on Chance Road located in St. Landry Parish Council District Five and Six

WHEREAS, it has been called to the attention of the St. Landry Parish Council that a section of Chance Road (also known as John Chance Road and also known as Parish

4-50) hereafter referred to as Chance Road, has been closed off by the installation of locked gates prohibiting public access and passage.

WHEREAS, Chance Road is listed on the St. Landry Parish inventory of public parish roads and is listed as a public parish road on parish and public maps;

WHEREAS, Chance Road has been maintained by the St. Landry Parish Government as a public parish road for more than thirty years, and

WHEREAS, according to the St. Landry Parish Assessor's Office the servitude for Chance Road is a public road not being taxed as private property:

NOW, THEREFORE, BE IT RESOLVED by the Parish Council of the Parish of St. Landry, State of Louisiana, acting as the governing authority of said Parish, that:

SECTION 1. The Parish President be herby authorized and directed to take administrative action to open and remove the locked gated on the section of Chance Road now closed due to locked gated prohibiting public access and passage; one of the aforementioned gates is located approximately one-half North of the intersection of Chance Road and US Highway 190 and the second gate located approximately one quarter South of the intersection of Chance Road.

• **RESOLUTION NO. 003 OF 2016**

A RESOLUTION FOR "NOTICE" OF INTENTION TO ENLARGE ST. LANDRY PARISH FIRE PROTECTION DISTRICT NO. 1.

BE IT RESOLVED by the St. Landry Parish Council, acting as the governing authority of said Parish, that:

WHEREAS: Pursuant to L.R.S. 40:1493, the St. Landry Parish Fire Protection District No. 1 would like to modify and enlarge its District by adding the following area:

ALL OF SECTION 13 TOWNSHIP 5 SOUTH RANGE 6 EAST; SECTION 12, TOWNSHIP 5 SOUTH RANGE 7 EAST; SECTION 11, TOWNSHIP FIVE SOUTH RANGE SEVEN EAST; SECTION 10, TOWNSHIP 5 SOUTH, RANGE SEVEN EAST AND SECTION 9, TOWNSHIP 5 SOUTH RANGE SEVEN EAST.

WHEREAS: The "Notice" to enlarge this fire protection district shall be published once a week for two successive weeks in the official publication newspaper.

WHEREAS: The Notice shall state that the St. Landry Parish Council will, at its regular meeting, in open session, on February 17, 2016 at 6:00 p.m. at the Old City Market 131 W. Bellevue Street, Opelousas, LA., proceed and vote to enlarge the fire protection district.

NOW THEREFORE, BE IT RESOLVED by the Parish Council of the Parish of St. Landry, State of Louisiana, acting as the governing authority of said Parish that:

SECTION 1: St. Landry Parish Fire District No. 1 shall enlarge its boundaries to include the following area:

ALL OF SECTION 13 TOWNSHIP 5 SOUTH RANGE 6 EAST; SECTION 12, TOWNSHIP 5 SOUTH RANGE 7 EAST; SECTION 11, TOWNSHIP FIVE SOUTH RANGE SEVEN EAST; SECTION 10, TOWNSHIP 5 SOUTH, RANGE SEVEN EAST AND SECTION 9, TOWNSHIP 5 SOUTH RANGE SEVEN EAST, all situated and lying in St. Landry Parish, State of Louisiana.

SECTION 2: That pursuant to Louisiana Revised Statute 40:1493(B) "Notice of Intention" to enlarge Fire Protection District No. 1 be published once a week for two successive weeks within the official journal.

SECTION 3: The St. Landry Parish Council will, at its regular on February 17, 2016 at 6:00 p.m. at the Old City Market 131 W. Bellevue Street, Opelousas, LA., consider enlarging St. Landry Parish Fire Protection District No. 1.

XIII. COMMITTEE MINUTES

**ST. LANDRY PARISH COUNCIL
PUBLIC WORKS COMMITTEE MEETING
FEBRUARY 3rd, 2016
OLD CITY MARKET, 131 W. BELLEVUE ST.
OPELOUSAS, LOUISIANA**

PUBLIC WORKS COMMITTEE MEETING MINUTES

Ex Officio Chairman Harold Taylor called this meeting of the Public Works Committee of the St. Landry Parish Council to order.

Ex Officio Harold Taylor, "Members, tonight is our organizational meeting for the new seated members of the Public Works and Administrative/Finance Committee. My mission tonight is to serve as Ex Officio Chairman so we can get a Chair elected for each of the committees. Once you elect your Chair the meeting will be turned over to the new Chair for Public Works and the new Chair for Finance. They will commence their deliberations. The first committee to take up their business will be the Public Works Committee. At this time I'd like to open nominations for the Public Works Committee for the position of Chair of your committee."

Councilman Alvin Stelly, "I'd like to nominate Mr. Coby for Chairman."

Ex Officio Harold Taylor, "Mr. Coby's been nominated, do we have a second?"

Councilman Jimmie Edwards, "I'll second."

Ex Officio Harold Taylor, "We have a second. Madam Clerk, would you call the roll."

A motion was offered by Councilman Alvin Stelly, seconded by Councilman Jimmie Edwards, nominating Coby Clavier as Chairman for the Public Works Committee for the year 2016.

On roll call vote: YEAS: Nancy Carriere, Mildred Thierry, Alvin Stelly, Jimmie Edwards, Coby Clavier. NAYS: None. ABSENT: Dexter Brown. ABSTAIN: None.

WHEREUPON, this motion was passed on this, the 3rd day of February, 2016.

1. Call to Order, Roll Call.

Chairman Coby Clavier called this meeting of the Public Works Committee of the St. Landry Parish Council to order.

PRESENT: Nancy Carriere, Mildred Thierry, Alvin Stelly, Jimmie Edwards, Coby Clavier. ABSENT: Dexter Brown.

*Councilman Dexter Brown was absent for roll call but joined the meeting later.

2. Pledge and Invocation.

Councilman Jimmie Edwards led the Pledge of Allegiance and Invocation.

3. Election of Chairman:

Councilman Coby Clavier was elected Chairman of this committee. See above.

4. Persons to address the committee:

A) Michael Lafleur addressed the committee regarding problems with Lawtell Water District No. 1 water tower and asked Parish Government for any financial aid it could provide with the cost of repairs to said tower.

B) Allen Book addressed the committee regarding problems with the Lawtell Water District No. 1 water tower. Mr. Book presented the committee with a report on his inspection, the problems with the tower, and the steps that should be taken to repair said tower.

C) Eric Dexter addressed the committee regarding Civil Solutions Consulting Group.

D) Kahlil Cochran addressed the committee regarding Civil Solutions Consulting Group.

E) Johnny Timmons addressed the committee regarding the breakage and repair of Lawtell Water District No. 1 water mains and requested Parish Government assistance to recover the cost of repairs from Access Construction Company.

F) Don Leger addressed the committee regarding the closure of Chance Road and requested that the Council re-open said road.

G) Scott Duplechain addressed the committee regarding the possible re-opening of Chance Road and requested that the road remain closed due to problems with the killing of cattle and looting of camps.

5. Public Works report:

A) Parish President Bill Fontenot then had the following persons introduce themselves to the Council:

Lisa Vidrine, Director of the St. Landry Parish Office of Homeland Security and Preparedness;

Tim Marks, Public Works Director;

Lisa Miller, Clinic Director for the Sunset Health Unit;

Stacey Alleman, Animal Control Director;

Russell Schexnayder, Bridge Inspector for St. Landry Parish Government;

Tory Andrepont, Building Maintenance Supervisor;

Cheryl Castille, Executive Assistant for Parish President Bill Fontenot; and,

Celeste Gomez, Director of the St. Landry Parish Tourist Commission.

B) Parish President Bill Fontenot addressed the committee regarding the Smooth Ride Home program under which one hundred and fifty miles of roads have been paved with an additional fifty miles on the list to be paved.

6. Forward to Regular Meeting all applications received for one appointment to the Lawtell Water District No. 1 to replace Ms. Linda Castille Babineaux who has resigned.

A motion was offered by Councilman Jimmie Edwards, seconded by Councilman Alvin Stelly, to forward to the full Council all applications received for one appointment to Lawtell Water District No. 1.

On roll call vote: YEAS: Nancy Carriere, Mildred Thierry, Alvin Stelly, Dexter Brown, Jimmie Edwards. NAYS: None. ABSENT: None. ABSTAIN: None.

WHEREUPON, this motion was forwarded on this, the 3rd day of February, 2016.

7. Forward to Regular Meeting all applications received for five appointments to the Prairie Basse Gravity Drainage District No. 15.

A motion was offered by Councilman Jimmie Edwards, seconded by Councilwoman Mildred Thierry, to forward to the full Council all applications received for five appointments to the Prairie Basse Gravity Drainage District No. 15.

On roll call vote: YEAS: Alvin Stelly, Dexter Brown, Jimmie Edwards, Nancy Carriere, Mildred Thierry. NAYS: None. ABSENT: None. ABSTAIN: None.

WHEREUPON, this motion was forwarded on this, the 3rd day of February, 2016.

8. Forward to Regular Meeting all applications received for two appointments to the St. Landry Parish Waterworks District No. 2 (Rural).

A motion was offered by Councilman Alvin Stelly, seconded by Councilman Jimmie Edwards, to forward to the full Council all applications for two appointments to the St. Landry Parish Waterworks District No. 2 (Rural).

On roll call vote: YEAS: Dexter Brown, Jimmie Edwards, Nancy Carriere, Mildred Thierry, Alvin Stelly. NAYS: ABSENT: None. ABSTAIN: None.

WHEREUPON, this motion was forwarded on this, the 3rd day of February, 2016.

9. Authorize Council Clerks to advertise for one appointment to the St. Landry Parish Arena Authority.

A motion was offered by Councilman Dexter Brown, seconded by Councilman Jimmie Edwards, to forward to the full Council the authorization for Council Clerks to advertise for one appointment to the St. Landry Parish Agricultural Arena Authority.

On roll call vote: YEAS: Nancy Carriere, Mildred Thierry, Alvin Stelly, Dexter Brown, Jimmie Edwards. NAYS: None. ABSENT: None. ABSTAIN: None.

WHEREUPON, this motion was forwarded on this, the 3rd day of February, 2016.

10. Discuss legality of Councilmembers who have special taxing district in their areas being able to hire part-time employees to administer the day to day operations for road maintenance. (Forwarded from the regular meeting of January 20, 2016)

A motion was offered by Councilman Jimmie Edwards, seconded by Councilwoman Mildred Thierry, to forward to the full Council a request that Legal Advisor Chad Pitre research the legality of Councilmembers, who have special taxing district in their areas, hiring part-time employees to administer day-to-day operations for road maintenance.

On roll call vote: YEAS: Alvin Stelly, Dexter Brown, Jimmie Edwards, Nancy Carriere, Mildred Thierry. NAYS: None. ABSENT: None. ABSTAIN: None.

WHEREUPON, this motion was forwarded on this, the 3rd day of February, 2016.

11. Request Council Clerks to provide existing Ordinances or Resolutions pertaining to items placed on agendas. (Chairman Harold Taylor)

Councilman Harold Taylor requested that the Council Clerks provide Councilmembers with this information as necessary.

Council Clerk Laycie Alfred advised that a motion and vote was not needed on this item because it is a request.

12. Introduce a Resolution to authorize and directing the Parish President to take administrative action regarding the opening of Chance Road in District 5 and District 6 which is presently closed by a locked gate installed by unauthorized persons. (Chairman Harold Taylor)

A motion was offered by Councilman Alvin Stelly, seconded by Councilman Dexter Brown, to forward to the full Council a resolution authorizing and directing the Parish President to take administrative action regarding the opening of Chance Road, in Districts 5 and 6.

On roll call vote: YEAS: Nancy Carriere, Mildred Thierry, Alvin Stelly, Dexter Brown, Jimmie Edwards. NAYS: None. ABSENT: None. ABSTAIN: None.

WHEREUPON, this motion was forwarded on this, the 3rd day of February, 2016.

13. Request administration have the Public Works Department survey State and Federal Roads in the parish needing maintenance and prioritize the list so that a formal request to DOTD can be submitted. (Chairman Harold Taylor)

Councilman Harold Taylor advised that Parish President Bill Fontenot met with the DOTD and withdrew this item from the agenda.

14. Request the replacement of Dallas Leger on the Greater Krotz Springs Port Commission. New applicants are Arlen Lafleur and Kenneth Vidrine. (Councilwoman Mildred Thierry)

A motion was offered by Councilwoman Mildred Thierry, seconded by Councilman Jimmie Edwards, to forward to the full Council a request to advertise one appointment to on the Greater Krotz Springs Port Commission to replace Dallas Leger. New applicants are Arlen Lafleur and Kenneth Vidrine.

On roll call vote: YEAS: Alvin Stelly, Dexter Brown, Jimmie Edwards, Nancy Carriere, Mildred Thierry. NAYS: None. ABSENT: None. ABSTAIN: None.

WHEREUPON, this motion was forwarded on this, the 3rd day of February, 2016.

15. Discuss any other business properly brought before this committee.

A) Councilman Ken Marks addressed the committee regarding a request for speed bumps on Midway subdivision, requested the procedure for installation of speed bumps, and suggested that constituents be more fully informed regarding the procedure for installation and removal of speed bumps.

B) Chairman Coby Clavier, "Do we have anything else to discuss before this committee?"

A motion was offered by Councilman Jimmie Edwards, seconded by Councilwoman Nancy Carriere, to forward to the full Council that a request be sent to the Fire District No. 3 board for representatives of the board be present at the next full Council meeting.

On roll call vote: YEAS: Nancy Carriere, Mildred Thierry, Dexter Brown, Jimmie Edwards. NAYS: None. ABSENT: Alvin Stelly. ABSTAIN: None.

WHEREUPON, this motion was forwarded on this, the 3rd day of February, 2016.

Chairman Coby Clavier, "One last call for any other business to be discussed I adjourn?"

16. Adjourn.

A motion was offered by Councilman Jimmie Edwards, seconded by Councilman Nancy Carriere, to adjourn this meeting of the St. Landry Parish Public Works Committee.

On roll call vote: YEAS: By unanimous consent. NAYS: None. ABSENT: ABSTAIN: None.

WHEREUPON, this motion was passed on this, the 3rd day of February, 2016.

This meeting was adjourned.

**I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.
MONA COURVILLE, CLERK FOR THE ST. LANDRY PARISH COUNCIL.**

**ST. LANDRY PARISH COUNCIL
ADMINISTRATIVE/FINANCE COMMITTEE MEETING
FEBRUARY 3rd, 2016
OLD CITY MARKET, 131 W. BELLEVUE ST.
OPELOUSAS, LOUISIANA**

ADMINISTRATIVE/FINANCE COMMITTEE MEETING MINUTES

Ex Officio Chairman Harold Taylor called this meeting of the Administrative/Finance Committee of the St. Landry Parish Council to order.

Ex Officio Harold Taylor, "Ladies and gentlemen, we'll have call the meeting to order for the Administrative/Finance Committee. I will serve as Ex Officio Chairman until the committee has elected the Chairman. At this time I'll open nominations for Chair for the Administrative/Finance Committee."

Councilman Timmy Lejeune, "I nominate Jerry Red."

Councilman Wayne Ardoin, "I'll second."

Ex Officio Harold Taylor, "We have motion and a second for Mr. Jerry Red. Any other nominations?"

A motion was offered by Councilman Timmy Lejeune, seconded by Wayne Ardoin, nominating Councilman Jerry Red as Chairman of the Administrative/Finance Committee for the year 2016.

On roll call vote: YEAS: Jerry Red, Ken Marks, Vivian Olivier, Wayne Ardoin, Timmy Lejeune. NAYS: None. ABSENT: Fekisha Miller Matthews. ABSTAIN: None.

WHEREUPON, this motion was adopted on this, the 3rd day of February, 2016.

1. Chairman Jerry Red called this meeting of the Administrative/Finance Committee of the St. Landry Parish Council to order.

Council Clerk Laycie Alfred called roll:

PRESENT: Ken Marks, Vivian Olivier, Wayne Ardoin, Timmy Lejeune. ABSENT: Fekisha Miller Matthews.

* Councilwoman Fekisha Miller Matthews and Councilman Dexter Brown were absent for roll call but joined the meeting later.

2. Election of Chairman:

Councilman Jerry Red was elected Chairman of this committee. See above.

3. Persons to address the committee:

A) Celeste Gomez, Director of the St. Landry Parish Tourist Commission addressed the council regarding the St. Landry Parish Tourist Commission.

B) Ryan Chachere addressed the committee regarding his application to the Fire District 3 board.

C) Willie Pickens, Jr., addressed the committee regarding his application to the Fire District 3 board.

4. Parish President's report:

Parish President Bill Fontenot advised the committee that he will have the proposed budget for 2016 ready for introduction at the next full Council meeting scheduled for February 17, 2016.

5. Forward to regular meeting a vote on one applicant for the St. Landry Parish Economic Development District (SLED). Applicants are Lena Charles and Tony Baltakis. (This was a tie vote at the Regular Meeting January 20, 2016)

A motion was offered by Councilman Wayne Ardoin, seconded by Councilman Timmy Lejeune, to forward to the full Council a vote on one applicant to the St. Landry Parish Economic Development District (SLED) board. Applicants are Lena Charles and Dr. Tony Baltakis.

On roll call vote: YEAS: Ken Marks, Vivian Olivier, Wayne Ardoin, Timmy Lejeune. NAYS: None. ABSENT: Fekisha Miller Matthews. ABSTAIN: None.

WHEREUPON, this motion was forwarded on this, the 3rd day of February, 2016.

6. Discuss the installation of video cameras in the Old City Market building. (forwarded from the Regular Meeting January 20, 2016)

A motion was offered by Councilman Timmy Lejeune, seconded by Councilman Ken Marks, to forward to the full Council, the installation of security cameras in the Old City Market building.

On roll call vote: YEAS: Ken Marks, Vivian Olivier, Timmy Lejeune. NAYS: Wayne Ardoin. ABSENT: Fekisha Miller Matthews. ABSTAIN: None.

WHEREUPON, this motion was forwarded on this, the 3rd day of February, 2016.

7. Discuss and decide on the adoption of Ordinance No. 012 of 2015 regarding the reimbursement of expenses to Councilmembers. (forwarded from the Regular Meeting January 20, 2016)

Councilman Timmy Lejeune requested that this item be forwarded to the full Council for further discussion and introduction.

8. Request Parish President Bill Fontenot schedule a budget workshop with Councilmembers and members of his department directors to review his current proposed General Operating Budget and proposed Capital Operating Budget for 2016. (Councilman Ken Marks)

Parish President Bill Fontenot will schedule a workshop, to be held by Steve Moosa, to inform the Council on matters pertaining to the budget.

9. Discuss the publication of transcribed minutes of meetings in the official journal. (Councilman Ken Marks)

A) A motion was offered by Councilman Ken Marks, seconded by Councilman Timmy Lejeune, to forward to the full Council, to have an abbreviated form of the meeting minutes, which will include only the motions and votes, be published in the official journal.

On roll call vote: YEAS: Fekisha Miller Matthews, Ken Marks, Vivian Olivier, Wayne Ardoin, Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAIN: None.

WHEREUPON, this motion was forwarded on this, the 3rd day of February, 2016.

B) A motion was offered by Councilman Wayne Ardoin, seconded by Councilman Timmy Lejeune, to forward to the full Council that a request be sent to the state legislators asking that, in their next session, that the legislature allow the St. Landry Parish Council to retain three official journals for publication, even though the journal is not housed in St. Landry Parish.

On roll call vote: YEAS: Ken Marks, Wayne Ardoin, Timmy Lejeune, Fekisha Miller Matthews. NAYS: Vivian Olivier. ABSENT: None. ABSTAIN: None.

WHEREUPON, this motion was forwarded on this, the 3rd day of February, 2016.

10. Forward to Regular Meeting all applications received for four appointments to Fire District No. 3.

A motion was offered by Councilman Wayne Ardoin, seconded by Councilman Timmy Lejeune, to forward to the full Council all applications received for four appointments to Fire District No. 3.

On roll call vote: YEAS: Fekisha Miller Matthews, Ken Marks, Vivian Olivier, Wayne Ardoin, Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAIN: None.

WHEREUPON, this motion was forwarded on this, the 3rd day of February, 2016.

11. Forward to Regular Meeting all applications received for two appointments to Fire District No. 6.

A motion was offered by Councilman Timmy Lejeune, seconded by Councilman Ken Marks, to forward to the full Council all applications received for two appointments to Fire District No. 6.

On roll call vote: YEAS: Vivian Olivier, Wayne Ardoin, Timmy Lejeune, Fekisha Miller Matthews, Ken Marks. NAYS: None. ABSENT: None. ABSTAIN: None.

WHEREUPON, this motion was forwarded on this, the 3rd day of February, 2016.

12. Forward to Regular Meeting all applications received for seven appointments to the St. Landry Parish Tourist Commission.

A motion was offered by Councilman Wayne Ardoin, seconded by Councilman Timmy Lejeune, to forward to the full Council all applications received for seven appointments to the St. Landry Parish Tourist Commission.

On roll call vote: YEAS: Wayne Ardoin, Timmy Lejeune, Fekisha Miller Matthews, Ken Marks, Vivian Olivier. NAYS: None. ABSENT: None. ABSTAIN: None.

WHEREUPON, this motion was forwarded on this, the 3rd day of February, 2016.

13. Discuss and decide on the implantation of a Committee as a Whole in order to discuss Rules and Procedures for the Council. The following items would be addressed under this committee:

1) Amend Resolution No. 2014-007 to include adding name of councilmember, official, or person placing this item on the agenda and items placed on the agenda which seeks a vote of the council should be written in the form of a proposed motion. (Councilman Ken Marks)

Councilman Ken Marks requested that this item be added to the agenda for the full Council meeting scheduled for February 17, 2016.

2) Discuss Council's rules for voting on Boards and Commissions providing for a tie on multiple candidates. (Chairman Harold Taylor or Councilman Ken Marks)

Councilman Ken Marks requested that this item be added to the agenda for the full Council meeting scheduled for February 17, 2016; and, that a letter be sent to the Chairmen of all boards and commissions requesting a list of qualifications of applicants to said boards and commissions.

3) Councilman Harold Taylor requested that clarification be provided on the procedure for the breaking of a tie vote for appointments to boards and commissions.

4) Councilman Harold Taylor requested that the discussion of moving into "Committee as a Whole" be added to the agenda for the full Council meeting scheduled for February 17, 2016.

14. Discuss any other business properly brought before this committee.

A) A motion was offered by Councilman Ken Marks, seconded by Councilman Wayne Ardoin, to forward to the full Council the appointment of Mr. John Schexnayder to Water District No. 3 to fill the vacancy left empty by the death of Mr. Larry Stoute.

On roll call vote: YEAS: Fekisha Miller Matthews, Ken Marks, Vivian Olivier, Wayne Ardoin, Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAIN: None.

WHEREUPON, this motion was forwarded on this, the 3rd day of February, 2016.

B) A motion was offered by Councilman Ken Marks, seconded by Fekisha Miller Matthews, to have the Council Clerks contact the District Attorney Earl Taylor's office and request documentation stating which meeting the Council's Legal Advisor is required to attend.

On roll call vote: YEAS: Fekisha Miller Matthews, Ken Marks, Vivian Olivier, Wayne Ardoin, Timmy Lejeune. NAYS: None. ABSENT: None. ABSTAIN: None.

WHEREUPON, this motion was passed on this, the 3rd day of February, 2016.

15. Adjourn.

A motion was offered by Councilman Timmy Lejeune, seconded by Councilman Ken Marks, to adjourn this meeting of the St. Landry Parish Administrative Finance Committee.

On roll call vote: YEAS: By unanimous consent. NAYS: None. ABSENT: ABSTAIN: None.

WHEREUPON, this motion was adopted on this, the 3rd day of February, 2016.

This meeting was adjourned.

**I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.
MONA COURVILLE, CLERK FOR THE ST. LANDRY PARISH COUNCIL.**

XIV. ADJOURNMENT